

UNIVERSITY OF KENTUCKY  
COLLEGE OF NURSING

*Performance Evaluation Documentation*  
Fall \_\_\_ to Spring 2021

**I. INSTRUCTION AND EDUCATION**

**A. Academic instruction - for each semester of the evaluation period, list:**

- 1) All courses taught. [from Digital Measures (DM)] [NOTE - *new faculty need to enter current year Fall course assignments on this report*]


- 2) Qualitative and quantitative summary of student evaluations

- 3) Guest lectures - course number, presentation topic, and venue

- 4) Graduate student precepting

**B. Academic advising**

- 1) List nursing practice, research, and/or lab interns [DM]


- 2) List of College of Nursing and other (specify) students for whom faculty member serves as DNP capstone project or PhD dissertation committee chair or member



3) Service as an outside examiner on dissertation or project committees [*faculty member prepares*]


- C. Description of curriculum and course development activities (include curriculum committee work and other activities to improve, add to, or modify instructional offerings) and/or innovative instructional materials
- D. Continuing education preparation/instruction
- E. Other instruction (time allocated on DOE for UG Course Coordinator, UG Clinical Coordinator, BSN Residency Facilitator, BSN Residency Coordinator, RN-BSN Option Coordinator, Second Degree BSN Option Coordinator, or DNP Track Coordinator)
- F. Sponsored instruction and education

**Reflective Summary: Contributions to Teaching and Mentorship**

For all contributions to teaching and mentorship, include statements on impact of your contributions. See document on tips for writing personal statements.

**II. SCHOLARSHIP**

**Reflective Summary: Contributions to Research and Scholarship**

For contributions to research and/or scholarship, include statements on the impact of your contributions. See document on tips for writing personal statements.

**III. SERVICE**

**Reflective Summary: Contributions to Service**

Professional service-related activities both inside and outside of the College/University should be included in your statement. For service included in your CV, provide statements regarding the leadership, consequences, or impact of your service for each activity. See document on tips for writing personal statements. Provide evidence of your expected service to the College/University that is not in your CV including participation faculty meetings, committees for which you ran for office but were not elected, and written evaluations for appointment and promotion for all faculty members at ranks for which you were required to provide a written evaluation.

**Reflective Summary: Contributions to Practice (if applicable)**

For service related to clinical practice, provide statements regarding the leadership, consequences, or impact of your clinical practice. See document on tips for writing personal statements.

**IV. ADMINISTRATION**

**V. PROFESSIONAL DEVELOPMENT**

If appropriate, describe the professional development activities undertaken (e.g., such as conference, continuing education, workshops, advanced degrees or certification) at the request of the college and/or that directly contribute to the missions of the college.

**Conference Attendance:**

**V. GOALS FROM PREVIOUS PERFORMANCE EVALUATION AND PROGRESS MADE IN ACHIEVING THE GOALS [*faculty member prepares*]**

**VI. STRENGTHS**

**VII. AREAS FOR PROFESSIONAL GROWTH**

**VIII. GOALS & PLAN FOR PROFESSIONAL GROWTH FOR NEXT REVIEW PERIOD**

**IX. SUMMARY EVALUATION [*reporting administrator prepares*]**

Reporting administrator – Faculty meets merit rating of 2.0 or higher: \_\_\_ Yes \_\_\_\_\_ No

Signature of Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Faculty Member: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Comments, if any: