

Personal statements are the opportunity to highlight your accomplishments in each of the areas evaluated: teaching/mentorship, scholarship, service and practice if appropriate. These statements should not simply be a descriptive list of what you have done, faculty can easily see that in your CV. They should highlight the impact of what you have done; describe what isn't evident in your CV. This is not the time to be overly modest, let the reader know how accomplished you've been. Below are a few examples of how to strengthen personal statements.

<b>Don't Just State What You Did</b>	<b>State the Reason You Did Something and/or the Consequences/Impact of What You Have Done</b>
<p><u>Service</u></p> <p>I served as a grant reviewer for the ____</p> <p>I participated in a project for _____ organization.</p> <p>I chaired the ____ committee</p> <p>I was a member of ____ committee.</p>	<p>I served as a grant reviewer for the____, which is evidence of my regional, national or international recognition of expertise in____.</p> <p>Because of my expertise in____, I was invited by ____ to participate in____. My role was____ The results of the project were_____</p> <p>I chaired the____ committee. Under my leadership, we____<i>state mission and/or accomplishments as was well as consequences of these accomplishments</i></p> <p>I was an active member of ____ committee. The mission of this committee and/or major accomplishments over the past year(s) were ____ <i>state consequences of these accomplishments while you were on the committee</i></p>
<p><u>Curriculum</u></p> <p>I created or revised a course____.</p> <p>I led the curriculum revision of _____. We revised _____.</p>	<p>Responding to the need for____, I created/ revised a course____. As a consequence_</p> <p>Here is a full example: Responding to the need for a course that students could take in their major during freshman year, I created a new course____. As a consequence, freshmen students are able for the first time to earn credits in their major while being introduced to the basic concepts of _</p> <p>Recognizing that the curriculum for____ was not preparing graduates for_ or roles in____ or faculty positions for____. I led the revision of the ____ curriculum. This revised curriculum will better prepare graduates to____. In addition, it makes our program more competitive and should increase enrollment.</p>

<p><b><u>Advising</u></b></p> <p>I chaired three graduate student committees</p>	<p>I successfully mentored 3 doctoral students who completed their _____ on time. All of them have _</p>
<p><b><u>Scholarship</u></b></p> <p>I published an article in_ I presented a paper or poster at_____</p>	<p>I published an article in_____. I presented a paper/poster at _____ <i>state the contribution it made to the literature eg.. provided a new perspective; introduced a new method or improved an existing one; provided a synthesis of the literature; made an important contribution to our understanding of_</i></p> <p>Here is an example: The current information about_____or understanding of_____is limited, thus this manuscript or study provided a significant contribution to the____literature that can be used by_____to_____.</p>