

CURRICULUM VITAE

Name and Credentials

Email Address

PROFESSIONAL EDUCATION

Include date conferred, institutions with city and state, degree, field(s) of study. Most current first. Example:

<u>Date Conferred</u>	<u>Institution and Location</u>	<u>Degree, Field of Study</u>
mm/yyyy	University of Kentucky Lexington, KY	Doctor of Nursing Practice
mm/yyyy	University of Kentucky Lexington, KY	Masters of Science, Nursing
mm/yyyy	Ohio University Athens, OH	Bachelor of Science, Nursing
mm/yyyy	Eastern Kentucky University, Richmond, KY	Associate Degree in Nursing

PROFESSIONAL LICENSURE & CERTIFICATIONS

Provide licensure in all states licensed. List RN licensure first and then APRN as applicable. Can state anticipated date of board exam. Include prior and current certifications of relevance with # and certifying body. Example:

Kentucky Board of Nursing	Registered Nurse	XXXXXXXX
Kentucky Board of Nursing	APRN	XXXXXXXX

PROFESSIONAL EXPERIENCES

Do not include high school and college work unless related to your profession. Include dates employed, institution, city and state and title/position. Do not list job duties. May have separate sections for academic and clinical positions or include as one section. Should include recent "student clinical/practicum experiences" with location, preceptor & hours. Example:

<u>Dates</u>	<u>Institution and Location</u>	<u>Position</u>
mm/yyyy - Present	University of Kentucky College of Nursing Lexington, KY	DNP Executive Nurse Leadership Student
mm/yyyy	Dr. Colleen Swartz, UKHC VP Preceptor	DNP Student, 60 hours
mm/yyyy	Dr. Karen Hill, Baptist Health Lexington CNE & COO Preceptor	DNP Student, 60 hours
mm/yyyy - Present	University of Kentucky College of Nursing Lexington, KY	Assistant Professor
mm/yyyy	University of Kentucky Chandler Medical Center Lexington, KY	Acute Care Nurse Practitioner
mm/yyyy	University of Kentucky Chandler Medical Center Lexington, KY	Staff Nurse

PROFESSIONAL MEMBERSHIPS

Membership in professional organizations including years of membership. Spell out in full and abbreviate in parenthesis. Indicate if member or the role/leadership. Example:

<u>Dates</u>	<u>Organization</u>	<u>Role</u>
yyyy - Present	American Academy of Nurse Practitioners (AANP)	Member

yyyy - Present	American Academy of Nursing (AAN)	Member
yyyy - Present	American Academy of Nursing (AAN)	Member, Expert Panel
yyyy - Present	American Academy of Nursing (AAN)	Chair, Policy Task Force
yyyy - yyyy	American Nurses Association (ANA)	Member
yyyy - yyyy	Kentucky Nurses Association (KNA)	Member

HONORS & AWARDS

List professional honors & awards and the year conferred. Put most recent first. Sigma induction is considered an honor. [Example:](#)

yyyy Sigma Theta Tau, University of Kentucky Chapter
 yyyy

RESEARCH ACTIVITIES

List all research activities and funding including the dates of investigation, the title of the research study & assigned grant numbers, if applicable. The funding agency, your role (*bold*), funding amount.

<u>Dates</u>	<u>Title and Assigned Grant Numbers</u>
mm/yyyy	<u>Funding Agency, Role (Funding Amount)</u>
	Title. Assigned Grant Number(s). Funding Agency, Role, (Funding Amount)
<u>EXAMPLE</u>	
05/2019	Nurse leaders characteristics in organizations with advanced practice providers. Sigma Theta Tau International Delta Psi Chapter, PI , (\$500)
09/2013 - 06/2018	A cognitive behavioral intervention to improve medication adherence in chronic heart failure. DHS, NIH, NINR 1RO1 NR06745-01. PI , (\$1,687,704)

PUBLICATIONS

List most recent first. Use consistent reference format and bold your name. Use subsections for ease of reading and identifying types of publications.

Journal Articles

1. **Last, First Initial.** (yyyy). Title of Article. Title of Periodical, Volume Number (Issue Number), pages.

EXAMPLE

2. **Jones, B.,** Dough, J. & Smith, J.D. (2017). The effect of a biofeedback intervention on autonomic tone in patients with heart failure. *Circulation*, 465(3), 1121-1130.

Books & Book Chapters

1. **Last, First Initial.** (yyyy). Title of Work. Publisher Name.

EXAMPLE

2. **Jones, B.,** Dough, J. & Smith, J.D. (2017). Pulmonary hypertension. In Moser, D.K., & Riegel, B. (Eds.). *Cardiac nursing: A companion to Braunwald's heart disease*. St. Louis: Elsevier.
3. **Jones, B.** (2017). Pulmonary hypertension – management guidelines for critical care nurses. American Heart Association.

Media Interviews / Opinion Editorials

1. **Last, First Initial.** Title. Publisher, Publication Date

EXAMPLE

2. **Jones, B.** CPR Recommendations Change – Get with the Fast Beat. *Health Column*. The Lexington Herald Leader, 01/10/15.
3. **Jones, B.** American Heart Association New Guidelines: Interview Lex18, WQTV, Lexington, KY, 01/09/15

Published Abstracts

1. **Last, First Initial.** (yyyy). Title. Title of Periodical, Volume Number (Issue Number), page.

EXAMPLE

2. Dough, J., **Jones, B.**, & Smith, J.D. (2017). The effect of biofeedback on autonomic tone in patients with NYHA IV heart failure. Journal of Cardiac Failure, 14(4), S105.

PRESENTATIONS

Put most recent first. All scholarly presentations include date of presentation, authors and bold your name. Title of presentation. Type of presentation (poster, paper, etc.). Program title, organization sponsoring program. Location of program.

1. mm/yyyy. **Last, First Initial.** Title of Presentation. Type of Presentation. Program Title, Organization Sponsoring Program. City, State

EXAMPLE

2. 01/2019. **Jones, B** and Swartz, C. Journey for Magnet Re-Destination. Podium presentation. VIZIANT Conference. Orlando, Florida
3. 05/2017. **Jones, B,** Hill, M. and Swartz, C. Psychometric properties of the Alaska-Alabama Behavioral Inventory. Poster presentation. Heart Failure Society of Eastern Europe. Istanbul, Turkey

PROFESSIONAL SERVICE

Abstract reviewer for programs or organizations including the organization title, the program title and the year. Grant reviewer including the organization(s), dates of review, study section name and number when applicable. Scholarship reviews for organizations including organization name and dates. Example:

Dates

Role, Organization

- mm/yyyy - Present Panel Reviewer, UK College of Nursing Distinguished Hall of Fame
- mm/yyyy - mm/yyyy Abstract reviewer, National Organization of Nurse Practitioner Faculty Annual Conference (April 2017) Focusing on Evidence Based Practice, Podium Abstracts

Community Service

Put most current first. Dates of service, Community Board service including name of board and community activities. Example:

Dates

Board Community Activities, Name of Organization/Community Board

- yyyy - Present Board of Directors, University of Kentucky

Academic Service

Dates of Service, role (member, advisor), name of committee, student name and title of thesis or dissertation. Example:

Dates

Role, Name of Committee

- yyyy - Present Member, University of Kentucky, University Senate
- Member, University of Kentucky College of Nursing, Faculty Council
- yyyy - Present Chair, XXXXXXXX
- Chair, University of Kentucky College of Nursing, Healthcare Systems Track Committee
- yyyy - Present Member, UKCON Accreditation Self-Study Writing Team

ACADEMIC ENGAGEMENT

Year and semester, courses/clinicals taught, credit hours of each course, number of students. Example:

Year, Semester	Course Number and Course Title	Credit Hours	# of Students
yyyy, Fall	NUR XXX, Title	5	
yyyy, Spring	NUR 850, Advanced Research Methods	5	
yyyy, Summer			

CONTINUING EDUCATION

Date(s), Name of organization/conference, location. Number of CE hours. Example:

<u>Dates</u>	<u>CE Activity</u>	<u>CE Hours</u>
mm/dd/yyyy	UKCON Faculty Development Workshop on Simulation - PAV A, UKHC Lexington, KY	8
mm/dd/yyyy - mm/dd/yyyy	Kentucky Nurses Association Annual Conference, Louisville, KY	12
mm/dd/yyyy - mm/dd/yyyy	American Association of Critical-Care Nurses National Teaching Institute, New Orleans, LA	16